

# INVOICE

**YOUR COMPANY NAME**

YOUR ADDRESS  
YOUR CITY, STATE ZIP  
YOUR PHONE #

INVOICE NO.	
CUSTOMER NO.	
PAGE NO.	

**B I L L T O**

**S H I P T O**

OPEN ITEM DESCRIPTION	INVOICE DATE	PURCHASE ORDER NO.	SHIPPING INSTRUCTIONS
-----------------------	--------------	--------------------	-----------------------

--	--	--	--

SALESMAN	DATE ORDERED	DATE SHIPPED	SALES ORDER	TERMS
----------	--------------	--------------	-------------	-------

--	--	--	--	--

QTY. ORDERED	QTY. SHIPPED	PART NO./DESCRIPTION	UNIT PRICE	DISCOUNT %	EXTENDED PRICE
--------------	--------------	----------------------	------------	------------	----------------

--	--	--	--	--	--

A finance charge of 1.5 % per month, which is an annual percentage of 18%, is charged on all past due accounts. In the event any legal action is necessary to effect collection of these charges, the customer will pay attorney fees and costs in a reasonable amount to be determined by the court. It is further agreed by the purchaser that in the event of legal action, the venue will be in the county in which Your Company Name is located. All merchandise remains the property of Your Company Name until this invoice is paid in full. If this invoice is not paid in full within 60 days of invoice date, The Garmon Corp. reserves the right to pick up any or all merchandise listed hereon.

SALES AMOUNT
DISCOUNT
SHIPPING & HANDLING
SALES TAX
<b>AMOUNT DUE</b>